

Environmental Monitoring Advisory Board

Board Meeting – September 18, 2014 – 1:00 p.m.
Champagne Room, 50-50 Mini-Mall, Yellowknife, NT
Day one

Present:

Sean Richardson, <i>Chair</i>	Tlicho Government
Charlie Catholique, <i>Vice-Chair</i>	Lutsel K'e Dene First Nation
Arnold Enge, <i>Secretary-Treasurer</i>	North Slave Metis Alliance
Stephen Ellis, <i>Director</i>	Government of the Northwest Territories
Doug Crossley, <i>Director</i>	Kitikmeot Inuit Association
Jack Kaniak, <i>Alternate</i>	Kitikmeot Inuit Association
Napoleon Mackenzie, <i>Director</i>	Yellowknives Dene First Nation

Staff:

Brenda McDonald, <i>Executive Director</i>	Environmental Monitoring Advisory Board
Sue Enge, <i>Minute Taker</i>	Communications Specialist - casual

Absent:

Robert Eno, <i>Director</i>	Nunavut Government
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Day 1	
1) Call to Order	
	The Chair called the meeting to order at 1:29 p.m. Napoleon Mackenzie opened the EMAB meeting with a prayer.
2) Approval of Agenda	
	The Chair opened the floor for amendments to the agenda.
	Motion: <i>To approve the September 18, 2014 EMAB meeting agenda.</i>
Moved by:	Steve Ellis
Seconded by:	Arnold Enge
	Motion carried.

3) Conflict of Interest

The Chair asked members to declare conflict. This allows members to excuse themselves from the discussion and decision making process should they be in conflict with any agenda item. No conflict was declared.

4) Diavik Water License Renewal

Diavik (Gord Macdonald) was invited to make a presentation regarding their application for the water license renewal, the current license is due to expire on October 31st, 2015. This is the first step in a process (pre-engagement).

Mr. MacDonald delivered a PowerPoint Presentation “Water License Renewal – Presentation to Environmental Monitoring Advisory Board – September 18, 2014”. Diavik will seek a renewal that is valid until 2030 (15 years). The previous term was for eight years. This is their second renewal. He stated Diavik is not requesting any changes to their existing license conditions.

The company will inform impacted communities and seek their support. The Board did not have any questions.

5) Approval of Minutes and Record Email motions since the last meeting

The Executive Director presented the minutes for August 15, 2014 and the following email motions: June 11, 2014, July 28, 2014 and August 3, 2014. Note: August 3, 2014 was amended and approved with amendments

Motion: *To accept the Minutes for June 11, 2014, July 28, 2014, August 15, 2014 and August 3, 2014 (amended) as presented.*

Moved by: Arnold Enge
Seconded by: Doug Crossley
Motion carried.

6) Business Arising From the Minutes

There was no business arising from the minutes.

7) Staffing – Environmental/Communications Specialist

The Executive Director presented an update with respect to the hiring process for a second support staff member. There were insufficient votes to move forward with the hiring process.

Arnold Enge stated that he felt that a second staff position should have more of an environmental focus and that the Executive Director should take on more of the administrative/communications tasks.

The Board and Executive Director went through the job description and made edits to reflect a stronger focus on the environmental review and requirements of EMAB.

The revised job description and advertisement will be placed in News North for 3 consecutive weeks.

Coffee Break: 3:15 – 3:25 p.m.

8) Operations Manual

The operations manual was review by the Board of Directors and the following further revisions were incorporated.

- Remove the word committee from Executive, so that it reads Executive and not Executive Committee.
- 3.51 – Do one day or 3 days at
- 3.62a – add in business
- 4. – communications
- 5.13 – Resident northerners add in after Indigenous NWT, AB and Nunavut people
- 5.26 – should be

The revised draft will be presented at the next Board meeting for final review and approval.

9) Strategic Plan

Mr. Brian Penney from Sakka Communications made a power point presentation to the Board of Directors for the 2014 – 2019 Strategic planning session held at Blachford Lake Lodge on August 15th, 2014.

Mr. Penney advised board members that a more formal report was forthcoming and should be completed next week. It would contain detailed summaries of the small group workshops, discussion, recommendations and background information about the event.

The Chairman noted that Item #10 – Royal Bank and Item #11 – Adding two Party representatives will be deferred to Friday morning.

The meeting was adjourned at 4:15 p.m.

An AGM Dinner hosted by EMAB was scheduled for 5:00 p.m. at Bullock’s Bistro

Environmental Monitoring Advisory Board

Board Meeting – September 19th, 2014 – 10:00 a.m.

EMAB Board Room, Yellowknife, NT

Day Two

Present:

Sean Richardson, *Chair*

Charlie Catholique, *Vice-Chair*

Arnold Enge, *Secretary-Treasurer*

Stephen Ellis, *Director*

Doug Crossley, *Director*

Jack Kaniak, *Alternate*

Napoleon Mackenzie, *Director*

Tlicho Government

Lutsel K'e Dene First Nation

North Slave Metis Alliance

Government of the Northwest Territories

Kitikmeot Inuit Association

Kitikmeot Inuit Association

Yellowknives Dene First Nation

Staff:

Brenda McDonald, *Executive Director*

Sue Enge, *Minute Taker*

Environmental Monitoring Advisory Board

Communications Specialist - casual

Absent:

Robert Eno, *Director*

David Wells, *Alternate*

Nunavut Government

Diavik Diamond Mines Inc.

Day 2
<p>Call to Order</p> <p>The Chair called the meeting to order at 9:58 a.m.</p>
<p>1) Royal Bank – Financial Services</p> <p>The Executive Director would like to review our current financial services as there have been a couple of instances of poor customer service. Considering that EMAB has a substantial amount of money, it is recommended that we approach other financial institutions for service.</p> <p>The Executive Director will send out invitations to other major banks to provide services to EMAB.</p> <p>At the next Board meeting, a motion will be required to transfer the accounts and complete the necessary documentation.</p>
<p>2) Adding two Party representatives</p> <p>This agenda item has been discussed since April 2014 due to the inability to get a quorum for the Board meetings. The request to add two more party representatives was introduced at a time of</p>

transition for EMAB. Since April of this year, operations and management of EMAB has moved into smoother operations and attaining a quorum for Board meetings has not been an issue.

The Directors agree to remove this item from EMAB business moving forward.

Break

3) Display Booth

The first draft of the proposed display booth for EMAB was presented for their review. One suggestion was to limit the amount of text within the display in order to create a timeless presentation.

The Executive Director will follow up on any proposed changes/amendments to the booth.

4) Annual Report

The annual report is in a working draft format, as previously submitted to the Board of Directors. This will be the next major task for the Executive Director to complete. We have the photos and biographies underway.

5) Directors Performance

The Executive Director noted that Directors are not consistent in responding to emails and following up on EMAB business. This creates a backlog of work and the requirement by the ED to continuously follow up on issues. This is a request that Directors respond to their emails in a timely manner in order to facilitate the timely and efficient operations of EMAB.

6) Conferences

The Executive Directors noted that there are a couple of conferences upcoming and that part of the development of Directors capacity is to attend workshops/conferences to enhance their knowledge and make contacts within the industry. The next conference is the Geo science to be held in Yellowknife. Interested Directors should notify the ED as soon as possible for registration.

7) Wildlife Management Program Report/Wildlife workshop

Diavik's Wildlife Management Program (WMP) was forwarded September 12 to MSES for review. MSES will submit its report and recommendations September 29.

A major concern remains the declining population of the two caribou herds: Bathurst and Bluenose. Community hunts are being impacted and hunting imposed by the GNWT is being implemented again this year.

Sean Richardson stated that several GNWT consultation and workshop sessions are being held over the next two months with Tlicho Chiefs to assist with GNWT's co-management of caribou.

The ED would like to work with the other groups to ensure that we are not duplicating the efforts of those working groups whom have a specific focus.

8) Traditional Knowledge – Presentation

At the last Board of Directors Meeting, there was a request to have the TK Panel attend an EMAB Board Meeting and update the Board of Directors on progress and effectiveness of the Panel.

The Executive Director has been in contact with the TK facilitators and is presently working on a proposed date and place to hold the meeting.

Arnold Enge recommended that the Executive Director find out what Diavik does with its TK results and information accumulated since it assumed TK responsibility. He recommended the Executive Director write a letter to Diavik requesting this information be provided, since it is EMAB's mandate to monitor how TK is being implemented.

9) AQMP – Air Quality Monitoring Plan

This has now been received into the EMAB office and will be forwarded to the science consultant for their technical review and analysis.

The technical review will be forwarded to the Directors for discussion and decision, regarding any recommendations arising from the review.

10) Budget Review

The Executive Director presented and reviewed the proposed 2015-17 budget and will be redrafted to clarify travel expenditures for meetings and workshops. The budget includes a two percent increase to accommodate the annual Consumer Price Index increase.

The Executive Director will need a motion to approve the budget prior to its submission to Diavik.

Lunch

11) GNWT Inspector – Tracey Covey

Mr. Covey provided a PowerPoint Presentation "Summary of Inspection Related Issues – this report covers all inspections since the last EMAB presentation.

Mr. Covey provided an overview of the previous four months of inspections at the mine site. Covey informed the Board that his visits are always scheduled ones. He gives at least one week's notice of his intention to do an underground inspection. This avoids putting stress on the workers who are impacted by surprise visits, especially if there are planned explosives being carried out.

Mr. Covey reported Diavik employees appear well-trained with cleanup procedures to mitigate spills underground.

There was discussion about wildlife found on-site, for example: fox, wolverine are arctic hare are seen on site. Mr. Covey noted that a red fox found on site was old and too weak to fend for itself. It was unclear what was done with the carcass.

Water pooling around the fuel tanking area was cleared after Mr. Covey recommended Diavik clear the area from snow regularly so traces of fuel spills are visible year round. In general, Covey stated Diavik's mitigation plans and practices to minimize environmental damage is acceptable.

Mr. Covey pointed out since devolution he has been called to perform inspection tasks at Snap Lake as well. His transfer to the GNWT's public service is going smoothly.

12) SLEMA Update

Phillippe DiPizzo provided an update of SLEMA activities since our June meeting.

There were no questions.

13) IEMA Update

Kevin O'Reilly provided an update on IEMA activities.

There were no questions.

14) Community Concerns

Lutsel K'e Dene First Nation. The Chief wanted to attend the AGM. However EMAB funding is limited only to board members, so financing of travel and accommodation cannot be provided to Aboriginal Parties.

Kitikmeot Inuit Association. Doug Crossley welcomed his Alternate to the EMAB team.

The meeting adjourned at 4:30 p.m.

Board of Director

Board of Director