

**EMAB Board Meeting Minutes**  
**August 13<sup>th</sup>, 2002**  
**Old Fort Rae, NT**

**Present:**

Robert Turner, Chair, North Slave Metis Alliance  
 Floyd Adlem, Vice-chair, Government of Canada  
 Erik Madsen, DDMI Diamond Mines Inc.  
 Florence Catholique, Lutsel K'e Dene First Nation  
 Lawrence Goulet, Yellowknives Dene First Nation

**Staff:**

Kirstie Simpson, Executive Director, EMAB  
 Lisa Best, GeoNorth (minutes)

**Absent:**

Doug Doan, Secretary-Treasurer, Government of the Northwest Territories  
 Alex (Sandy) Buchan, Kitikmeot Inuit Association  
 Johnny Weyallon, Dogrib Treaty 11 Council  
 Paul Partridge, Government of Nunavut

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Meeting called to order 1:10 pm.

Opening by Bob Turner.

<b>Agenda Item</b>	<b>Discussion / Recommendation</b>	<b>Action</b>
Approval of Agenda	In general, the agenda for August 13 <sup>th</sup> , 14 <sup>th</sup> and 15 <sup>th</sup> was approved. The inspection reports are to be the last item of the agenda and the goal was for EMAB to leave Old Fort Rae by 3:00 pm on August 15 <sup>th</sup> .	

<p>Action Items arising from June 11<sup>th</sup> – 13<sup>th</sup> /June 25<sup>th</sup>, 26<sup>th</sup></p>	<p>June 13<sup>th</sup> action items were discussed and notes regarding completion will be amended accordingly.</p> <p><b>High Turnover of DDMI Inspectors</b>                  There is a problem with high turnover of DIAND inspectors due to low pay. Inspection is a significant and important job. It is difficult to attract experienced inspectors without offering a competitive/desirable wage. The wages need to be high enough to encourage inspectors to stay. Increased wages would eliminate the high turnover problem –as a result the inspection staff would be more knowledgeable. Inspector wages need to be increased from the present levels.</p> <p><b>Dust Deposition Monitoring and Habitat Document</b>                  RWED has not yet read the document sent to them in March. A process must be identified with RWED for review of documents in general. It may be useful to write a letter to RWED asking for RWED to describe their response process and time frame for reviewing documents. Suggestion was made to ask RWED to do a presentation to EMAB regarding their response to the document.</p> <p>When DDMI started reviewing documents, Eric Yaxley developed a chart format for a process; however, this has not been applied to wildlife documents. There are not required dates for wildlife documents.</p> <p>As an aside, Ann Gunn has applied for funding to do research for how eating dust affects caribou.</p>	<p>Send a letter to the minister, noting the importance of the inspectors’ job, and stating that in general, mines everywhere need to have better-paid qualified inspectors in order to attract good inspectors.</p> <p>Executive director will write a letter to RWED (Doug Doan), using the Dust Deposition Monitoring and Habitat Assessment (DDMHA) document as an example and ask what the process is to review documents. Note the date DDMI sent the DDMHA document to RWED and ask if they have comments and if so, what are they?</p>
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	<p><b>Outfitters Results Report</b>  Ray Case was supposed to provide us with a report on last year’s outfitters’ results. Outfitters are required to fill out certain information like # of animals taken, # of guests per season, type of facilities and general management information.</p> <p><b>EMAB Web Page</b>  Erik suggested that Brian Mitchell of DDMI, may be interested in putting something together.</p> <p>All that is necessary is a simple website.</p> <p><b>TK Strategy</b>  The TK Strategy for EMAB is being planned for December. The EIRB’s TK workshop will be held in November.</p> <p><b>Meeting Rotation</b>  The EMAB board meeting for September in Dettah/Ndilo due to their busy schedule will instead be held in Yellowknife.</p> <p>It will be the Kitikmeot Inuit Association’s turn to host in October.</p> <p><b>Conclusion</b>  Some of the action items remain outstanding. The action items will be dropped/kept on the list as appropriate. Some of the ongoing action items will be incorporated into the operating procedures.</p>	<p>Executive Director to communicate with Ray Case as a follow up to the February Wildlife Workshop. Re: Outfitters Results Report.</p> <p>Erik will talk to Tom Hoeffler (Brian Mitchell’s boss) and see if Brian has time to put a basic EMAB website together as a link to DDMI’s current website.</p>
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<p>Approval of Minutes June 11<sup>th</sup> –13<sup>th</sup> /June 25<sup>th</sup>, 26<sup>th</sup></p>	<p><b>Motion #1-02-09-13</b> Corrected June 11<sup>th</sup> –13<sup>th</sup> minutes to be adopted. <i>Moved:</i> Floyd Adlem <i>Seconded:</i> Florence Catholique <i>Discussion:</i> Page 12 <u>Executive Director</u> and <u>sculpin</u> spelt wrong. <i>Carried:</i> Unanimously</p> <p><b>Motion #2-02-09-13</b> June 25<sup>th</sup>, 26<sup>th</sup> Minutes to be adopted. <i>Moved:</i> Erik Madsen <i>Seconded:</i> Florence Catholique <i>Carried:</i> Unanimous</p>	
<p>Financial Report and submission of EMAB Audit</p>	<p><b>Budgeting for CE Workshop</b> David Livingstone of DIAND is not keen on EMAB hosting a Cumulative Effects (CE) workshop. There are a significant number of things going on in October and rather than EMAB hosting a CE workshop – EMAB could take part in the already established events. Perhaps the date for the EMAB board meeting could be timed in order to incorporate the events.</p> <p>There is a Slave Geological Cumulative Effects Workshop, which has been rescheduled for the middle of November (tentative dates – November 12<sup>th</sup> &amp; 13<sup>th</sup>).</p> <p>The question was raised about the funding set aside by DIAND for the CE workshop. It was envisioned by DIAND that a workshop would cost about \$10,000 instead of the needed \$100,000.</p> <p>It is not part of EMAB’s role, according to DIAND, to conduct a CE workshop because it is not directly related to DDMI.</p> <p>In conclusion, there won’t be funding for a workshop – therefore if EMAB’s next meeting is close to the DIAND CE</p>	<p>The DIAND CE workshop date will be confirmed at September meeting.</p>

<p>Financial Report and submission of EMAB Audit Continued...</p>	<p>workshop then EMAB can pay to have board members attend.</p> <p>Other things scheduled: (Note the dates are tentative)</p> <p><u>September 27<sup>th</sup></u> Bathurst Caribou Management Committee Initiative</p> <p><u>October</u> Protected Areas Strategy Initiative</p> <p><u>November 14<sup>th</sup>, 15<sup>th</sup></u> MVEIRB TK Workshop</p> <p><b>GIC Investment</b> EMAB has invested \$115,000 in a GIC that cannot be touched for a year.</p>	<p>The event dates to be confirmed at September meeting.</p>
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**Break – 2:05 pm**

**Reconvene – 2:30 pm**

<p>Financial Report and submission of EMAB Audit Continued...</p>	<p>Chuck Jeffreys has been invited to AGM. Once EMAB gets the formal presentation the audit will be adopted.</p> <p>Executive Director will be implementing a quarterly reporting system.</p> <p>All of EMAB’s funds are in for this year. This year \$200,000 of the \$800,000 was funded by DIAND. Next year, DDMI will strictly fund EMAB with \$600,000. The extra \$200,000 helped with start up costs.</p> <p>The budget has to be submitted to DDMI for the end of September therefore EMAB will have to approve next year’s budget in the September meeting.</p>	<p>Adopt audit after final Chuck Jeffreys financial presentation at September meeting.</p> <p>Board to approve next year’s budget in September meeting to be submitted at the end of September.</p>
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	<p>The stated Total Accumulated Surplus is not really that – it is left over. There is not an income made either. EMAB recommends that 5D Management, design a spreadsheet for a non-profit board.</p> <p>Executive Director has scheduled next Tues. to straighten out inconsistencies of financial record keeping.</p>	<p>Executive Director will ask 5D Management at next Tuesday’s meeting about a better design for a spreadsheet.</p>
<p>Reports</p>	<p><b>Annual Report</b> Annual Report is at printers and will be ready tomorrow – inspectors if they make it on Thursday will bring one for each board member. The cost of the annual report came in under budget and will cost \$12,000 to \$13,000 instead of the budgeted \$20,000.</p> <p><b>Board Member Report</b> As chair of EMAB, Bob made a presentation to NSMA at a gathering about what EMAB is all about, he also informed them about DDMI.</p> <p>Floyd commented that the summer is a difficult time to get things done due to lack of availability of regulatory authorities. He would like to sit down with the regulatory authorities quarterly, and update them with EMAB’s action items. The quarterly meetings would be open to whoever would like to come.</p> <p>Since the letter has been sent to get word out that EMAB is up and running, EMAB has not been placed on any distribution lists. It may be useful to be on the MVLWB distribution list and on the water resources distribution list.</p> <p>It is more appropriate for DDMI to give us copies of any new guidelines, rather than invite too much incoming mail/paper</p>	

	<p>waste.</p> <p>DDMI has a copy of the draft mine site reclamation guidelines from DIAND for review and comment (received from the Chamber of Mines).</p> <p>It was agreed that if it is just a matter of receiving a listing of the up and coming guidelines then let's try it. If it isn't helpful it can be dumped. There is no use in writing letters to get on individual distribution lists.</p> <p>Capacity funding for Lutsel K'e was addressed – a motion was passed last meeting. This year Lutsel K'e will have \$30K for this fiscal year as compared to about \$16K last year.</p>	<p>Executive Director to sign up to distribution list.</p>
<p>DDMI Project Update</p>	<p>Erik made a presentation on the DDMI Project Update. See attachment.</p> <p>A Blasting Study Steering Committee will be developed. The first meeting will be September 18<sup>th</sup>, 2002. EMAB is invited to identify a representative for this meeting. After September 18<sup>th</sup>, DDMI could update EMAB as to what is happening with this committee at the September 24<sup>th</sup> meeting.</p>	<p>EMAB must identify a representative for the September 18<sup>th</sup> on August 15<sup>th</sup> Blasting Study Steering Committee Meeting.</p>

**Meeting adjourned at 4:40 pm.**

**DRAFT**

**EMAB Board Meeting Minutes**  
**August 14<sup>th</sup>, 2002**  
**Old Fort Rae, NT**

**Present:**

Robert Turner, Chair, North Slave Metis Alliance  
 Floyd Adlem, Vice-chair, Government of Canada  
 Erik Madsen, DDMI Diamond Mines Inc.  
 Florence Catholique, Lutsel K'e Dene First Nation  
 Lawrence Goulet, Yellowknives Dene First Nation

**Staff:**

Kirstie Simpson, Executive Director, EMAB  
 Lisa Best, GeoNorth (minutes)

**Absent:**

Doug Doan, Secretary-Treasurer, Government of the Northwest Territories  
 Alex (Sandy) Buchan, Kitikmeot Inuit Association  
 Johnny Weyallon, Dogrib Treaty 11 Council  
 Paul Partridge, Government of Nunavut

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**Meeting called to order 9:15 am**
**Opening by Bob Turner**

<b>Agenda Item</b>	<b>Discussion / Recommendation</b>	<b>Action</b>
Review of Issues and Action Items raised at EMAB meetings over the past year.	<p><b>Action Items</b>            EMAB has proven to have increased their efficiency at identifying formalized action items.</p> <p>Action items from the past year that were in question, or were not yet dealt with were brought forward and discussed. Through discussion, it was decided which of the action items were no longer relevant (to be removed from the list) and which action items would be included as part of the current action item list to be reviewed at the next board meeting.</p> <p>It was agreed that the minute taker would take on the role of revising an ongoing list</p>	The review of current action items will be an on-going standard agenda item for each meeting.



<p>Review of Issues and Action Items raised at EMAB meetings over the past year continued...</p>	<p>of current action items with each set of minutes.</p> <p>As discussed during the review of action items, the following action item document was revised with respect to the August board meetings and is attached:</p> <ul style="list-style-type: none"> <li>• “<b>Current</b> EMAB Action Item List – Updated Since EMAB Board Meeting of August 13<sup>th</sup> to 15<sup>th</sup>, 2002”</li> </ul> <p>Note: The following document was also created and is available upon request.</p> <ul style="list-style-type: none"> <li>• “Completed/Resolved EMAB Action Item List – Updated Since EMAB Board Meeting of August 13<sup>th</sup> to 15<sup>th</sup>, 2002”</li> </ul> <p>The following is the discussion instigated by EMAB’s review of the relevance of action items:</p> <p><b>Developing a Press kit</b> This Action Item has been taken care of. EMAB now has a brochure and Annual Report.</p> <p><b>Ensuring Issues Raised and Tabled Documents Are Dealt With</b> The EMAB board reviewed the “Issues of the Past Year” document later on the afternoon of August 14<sup>th</sup>.</p> <p>It was decided that action items and issues should not be separated into more than one document – the process becomes too cumbersome. In the future, one document of current action items to bring forward will be sufficient.</p> <p>The question of how IEMA tracks action items was raised. IEMA does not have an implemented action item tracking system.</p>	
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<p>Review of Issues and Action Items raised at EMAB meetings over the past year continued...</p>	<p><b>Honorarium/Office-Admin Work</b>                  There is a policy in place that addresses the honorarium amount and the number of days per month honorarium is available.</p> <p>What has not yet been developed is the number of days allotted for board members administration work. Suggestion was made that any administration can be claimed as office hours.</p> <p><b>Operating Manual</b>                  The following should be added to the Operating Manual:</p> <ol style="list-style-type: none"> <li>a. Revise the amount of honorarium each year.</li> <li>b. Have a maximum of 1 EMAB event/meeting per month.</li> <li>c. Rotate meetings to communities so that each party is represented once a year (and the board is introduced to the communities) in the following order Lutsel K’e, NSMA, YDFN, KIA, &amp; Dogrib Treaty 11.</li> <li>d. Ensure budget reflects additional costs of meeting in the communities.</li> <li>e. If there is not a quorum for a board meeting, then any minutes taken are unofficial and shall be titled “discussion notes”.</li> <li>f. Include an overview of various</li> </ol>	<p>See honorarium related action below.</p> <p>For September, EMAB should get information on how other similar organizations deal with honorariums and booking administrative time.</p> <p>An allowance for office hours/ administration work needs to be incorporated into the budget for this year.</p> <p>Add the adjacent sections (a) through (i) to the Operating Manual.</p>
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<p>Review of Issues and Action Items raised at EMAB meetings over the past year continued...</p>	<p>boards and committees that relate to DDMI &amp; EMAB.</p> <ul style="list-style-type: none"> <li>g. Include information philosophy regarding the need for plain language, translation &amp; summaries.</li> <li>h. Include translation policy.</li> <li>i. The board as a whole will bi-annually review progress of recommendations sent to regulatory authorities and parties, and carry out follow up as required.</li> </ul> <p><b>Degradation of Samples</b> Issues raised by EMAB surrounding degradation of samples were dealt with through the Diavik Technical Committee (DTC) and to confirm this DDMI will write a letter to EMAB.</p> <p><b>Annual Report Date Change</b> It is DDMI’s responsibility to suggest a date change to the parties for the Annual Reports. Erik mentioned to Murray Swirypa that it would be more beneficial to have results in June.</p> <p><b>Response from DDMI Regarding the Fisheries Recommendation #13</b> The board decided that <u>baseline data is baseline data</u>. This issue is no longer a board issue. This is a Kitikmeot Inuit Association Issue.</p> <p>In the future, when nets are set for fish health studies the fish will be recorded.</p>	<p>DDMI will report information back to EMAB by writing a letter regarding the issues and solutions of the degradation of samples previously dealt with by the DTC.</p> <p>Let Alex know what the board’s baseline data decision was.</p> <p>Write letter to forward KIA concerns to DDMI and copy the letter to Alex.</p>
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**Break – 10:30 am**

**Reconvene – 10:55 am**

<p>Review of Issues and Action Items raised at EMAB meetings over the past year continued...</p>	<p><b>Overview of Various Boards</b>                  Include an overview of various boards and committees that relate to DDMI &amp; EMAB in John McCullum’s Communications Strategy.</p> <p><b>The MVLWB Application Time Frames</b>                  The time frames don’t allow enough response time for EMAB. This could be raised as an issue to the MVLWB. However, it is an opinion that EMAB has little influence in requesting the MVLWB to alter their timelines to suit EMAB’s.</p> <p>Executive Director has been working with Carl to ensure that the time frames issue is dealt with whenever possible. A possible solution would be to have an EMAB meeting at the same time as a Diavik Technical Committee meeting. EMAB has to decide which documents EMAB wants to review.</p> <p>There are certain documents identified in the EA that EMAB is required to review.</p> <p>It is not EMAB’s role to say whether or not EMAB agrees with the guidelines put out for response/review.</p> <p>As an EMAB member, is the board member responsible for reviewing documents and representing the parties? It is necessary to communicate to the communities what decisions are being made but there is a concern as a board member, about being the person named to help make the decision.</p> <p>Work should be done to coordinate</p>	
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<p>Review of Issues and Action Items raised at EMAB meetings over the past year continued...</p>	<p>EMAB events with the MVLWB. The board should be provided with a summary of selected review documents. They can then make a decision on whether or not they have concerns regarding the document. If a party identifies concerns with any documents, then EMAB on behalf of the party will bring forward the concern. What is missing is communication with DDMI.</p> <p>EMAB can not be on top of every plan submitted.</p> <p>Documents can be dealt with on a case by case basis. EMAB can pick and choose which documents should be reviewed.</p> <p>EMAB needs to comment on each report that comes out.</p> <p>It would be useful to have an executive summary of each document in an easily understandable format.</p> <p>The main objective is that the board members understand what is in the report. EMAB is not the body to deal with community consultation. EMAB can not expect the communities to be fully informed of every document that goes into the band office.</p> <p>Someone could be chosen to review documents and provide a personal executive summary with personal recommendations to the board.</p> <p>Is it up to the executive director to provide document analysis?</p> <p>EMAB was set up as a watchdog for DDMI due to the lack of trust in the government. EMAB has been set up to have the capacity to solicit outside expert review as necessary. EMAB's role is to</p>	
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<p>Review of Issues and Action Items raised at EMAB meetings over the past year continued...</p>	<p>act as a communication arm and update communities. With the communication of EMAB and the communities, all parties at least have the opportunity for input regarding reviewed documents.</p> <p>It is agreed that access to experts available to EMAB should be utilized. The DDMI and government experts should be at the table to provide their summary and if EMAB doesn't trust their technical review, there is the capacity to seek an independent review.</p> <p>EMAB should ask the regulatory authorities what their comments are. This way EMAB can keep informed upon identified concerns/issues with the various reports.</p> <p>This issue should be taken up when the other board members are present.</p> <p>This issue is part of determining EMAB's priorities and may be dealt with as part of the Communications Strategy being put together by John McCullum.</p> <p>Currently, MVLWB sends out documents for comments about two weeks before their meeting.</p> <p>EMAB should be looking at things from a process perspective.</p> <p><b>Printing pamphlet and brochure in the various aboriginal languages</b> This idea is fully supported.</p> <p>The web address could be included in pamphlet.</p> <p><b>Scientific Panel Required?</b> EMAB has accessed Canadian Arctic Resources Committee (CARC) in the past.</p>	<p>EMAB should update and review brochure/pamphlet and translate it.</p>
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	<p>It would be nice to have a list of experts. Then when you need a scientific panel, call the appropriate experts from the list. Individual panels could be formed to address different topics.</p> <p>EMAB could offer a standing offer/a formal agreement with a standard cost for services.</p>	
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**Break – 12:00 pm**

**Reconvene – 1:30 pm**

<p>Review of Issues and Action Items raised at EMAB meetings over the past year continued...</p>	<p>The question of the scientific panel needs to be kept as a “bring forward” issue.</p> <p><b>Suggestion that a Wildlife Monitoring Board, A Water Quality Board and A Social Economic Board Within the Region are Needed</b> This is not for EMAB to decide – this action item is no longer relevant.</p> <p><b>EMAB/DFO Working Relationship</b> EMAB is working on this action item.</p> <p><b>Letter from DFO to EMAB Re: Who the Main Contact Person would be at DFO</b> The board believes this was done but Executive Director has not been able to find the letter. If a formal response from DFO cannot be found, the main contact person should be identified in order for EMAB to address management issues.</p> <p><b>Action Items that Refer to Recommendations</b> For the future, when recommendations are referred to within action items, the recommendation in full will be included</p>	<p>EMAB needs to clarify their working relationship with DFO.</p>
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<p>Review of Issues and Action Items raised at EMAB meetings over the past year continued...</p>	<p>on the action item list.</p> <p><b>Traditional Knowledge Monitoring Studies Status</b>                  An area will be set out for the TK camp. Once the area has been chosen, DDMI will have to apply for a land use permit (this winter). Then that area can be used as a permanent TK camp for future fish tasting and caribou monitoring. For this fall, Lutsel k’e and Dogrib are coming up in September to view the caribou migration. This group will choose a location for a future camp. DDMI contacted BHP to see if they would like to participate.</p> <p>A suggestion was made that if BHP is participating, maybe there could be two TK camps - one north and one south.</p> <p><b>Developing a Workplan Strategy</b>                  The Workplan Strategy document needs to be in good form to be approved by a board motion at the September meeting.</p> <p>EMAB needs to discuss the 2003/2004 workplan in order to figure out the proposed budget for next year. Next year’s budget is to be submitted in September.</p> <p><b>Appointed Observers to go Along on Inspections</b>                  Executive Director spoke with the inspector and he was not keen on the idea. Reason being, it takes longer to do an inspection when you have a member of the public along. It becomes the inspector’s responsibility to make sure that the observer is completely informed. Inspections are formal – notes taken are binding. If the inspection ended up in court – the observer may be called as a witness. Being an observer to an inspection and observing an inspection are</p>	<p>The 2002/2003 workplan and the budget must be finalized for September – ready to be approved by a board motion at the September meeting.</p>
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<p>Review of Issues and Action Items raised at EMAB meetings over the past year continued...</p>	<p>two different things.</p> <p>This discussion will have to be brought forward during the meeting with the inspectors.</p> <p><b>All Parties Should be Involved with Drafting Wildlife Monitoring Plans</b> This action item should be brought forward at the September meeting and raised with Doug’s presence.</p> <p><b>Information Policy: Need for Plain Language Communication, Translation &amp; Summaries</b> How broadly should EMAB include this regarding documents?</p> <p>This is more a philosophy that EMAB will work with. The use of plain language, and translated information should be part of general practices.</p> <p>Some of the documents are not easily translatable into understandable language.</p> <p>At a future date this could be expressed in a policy.</p> <p><b>Invoice Request Policy</b> This was completed at the October 30<sup>th</sup> workshop. The board needs to see the cost estimate prior to activity. Anything that is done – EMAB must ask for a cost estimate first.</p> <p><b>Translation Policy</b> A rule has not been decided regarding the translation policy. Should EMAB have a list of translators to contract or should the community provide the translators? This policy will be up for review in the draft operating procedures.</p> <p><b>Caribou Working Committee Motion #1-02-09-14</b></p>	<p>See Action Item regarding information philosophy under Operating Procedures</p> <p>The Invoice Request Policy still needs to be written down.</p> <p>See Action Item (h) under Operating Procedures.</p> <p>See action item (i) under Operating Procedures.</p>
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<p>Review of Issues and Action Items raised at EMAB meetings over the past year continued...</p>	<p>The Caribou Working Committee is no longer required. And instead in future, the board as a whole will bi-annually review progress of recommendations sent to regulatory authorities and parties, and carry out follow up as required.  <i>Moved:</i> Floyd  <i>Seconded:</i> Lawrence  <i>Discussion:</i> This should be added into the Operating Procedures.  <i>Carried:</i> Unanimously</p> <p><b>Water Quality Workshop</b>                  The Water Quality Workshop can go ahead without the KIA, EMAB can plan for the Water Quality Workshop to be in 2003/2004 and if in the meantime the KIA holds their workshop then EMAB can participate and cancel the one planned for 2003/2004.</p>	<p>Plan to have Water Quality Workshop for 2003/2004. If the KIA holds a Water Quality Workshop before then, EMAB will participate with the KIA and cancel the one in 2003/2004.</p>
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**Break – 3:15 pm**

**Reconvene – 3:45 pm**

<p>Review of Issues and Action Items raised at EMAB meetings over the past year continued...</p>	<p><b>Letter to the Bathurst Management Committee Re: Follow up on Recommendations Sent to RWED and Concerns Regarding the Outfitters</b>                  This letter should not be going to the BCMPC, it should be going to the minister.                   RWED’s response was not adequate. Outfitters should be held responsible – just as industry.</p>	<p>A letter should be drafted to the minister of RWED re: RWED’s inadequate response to EMAB’s recommendations.                   EMAB needs to relook at the letter and the recommendations. Bring forward to September meeting.</p>
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<p>Review of Issues and Action Items raised at EMAB meetings over the past year continued...</p>	<p><b>Wildlife Environmental Monitoring Plan (WEMP)</b>                  The board could review WEMP in a joint meeting with RWED at the October board meeting.</p> <p>A tentative October meeting will be set for third week in October 21<sup>st</sup>-25<sup>th</sup>.</p>	<p>In order to meet with RWED and DDMI to make sure that the recommendations are implemented (RE: WEMP), Executive Director will confirm that either Ann Gunn or Ray Case are available for October 24th and/or 25th.</p>
<p>Issues of the Past Year</p>	<p><b>Issues of the Past Year Document</b>                  The EMAB board reviewed the “Issues of the Past Year” document and discussed whether or not past issues had been resolved. Any unresolved issues or discussion of issues are as follows:</p> <p><b>Traditional Knowledge</b>                  From DDMI’s perspective, the Environmental Agreement (EA) states that monitoring of the mine must be beneficial and inline with other set standards. There will be an amount of money set aside for TK. DDMI will require reports for TK work completed. This is being developed and will be proposed at the December TK Strategy. The TK monitoring to be conducted must be meaningful and purposeful.</p> <p>TK issues will be addressed at the TK Strategy in December.</p> <p><b>Ice Conditions and Dike Issues</b>                  There were no actions related to this issue.</p> <p><b>Water Displacement</b>                  Is it time for DDMI to go out to the communities to go out and talk about how</p>	<p>The TK issues laid out in this document may be used to develop the final terms of reference for the TK Strategy.</p>

	<p>things are progressing? This conversation will be deferred to a later point and time.</p> <p><b>Palatability Studies on Fish</b> This issue is a work in progress.</p> <p><b>Environmental Agreement</b></p>	<p>The Environmental Agreement should be summarized in plain language and translated.</p>
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**Break – 4:50 pm**

**Reconvene – 6:30 pm**

<p>John McCullum’s Proposal and Review of issues raised by EMAB on communications.</p>	<p>John McCullum has been developing the terms of reference to hire someone to develop a communications strategy for EMAB since he attended the June meeting.</p> <p>Good communication is a key element of EMAB’s process.</p> <p>Each board member seems to have a different idea as to what a hired communications person should do.</p> <p>Executive Director did a draft job description (never publicized) of what the board was expecting.</p> <p>John talked to the aboriginal board members about what they expected and needed from a communications person.</p> <p>Is John going to find out what the needs of the non-aboriginal board members are? Yes.</p> <p>Within the terms of reference that John developed there were a few blanks: deadline, number of days, and budget.</p>	<p>EMAB should define the needs of board members with respect to communication. John has started with aboriginal</p>
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	<p>The terms of reference could be pulled together to create a job description.</p> <p>EMAB needs to identify what type of skills they are seeking. For example: a person with:</p> <ul style="list-style-type: none"><li>• Skill sets in various different areas - questionnaires, developing a strategy, developing an implementation plan, writing a job description.</li></ul> <p>Will this position be full-time? What are EMAB’s priorities related to communication?</p> <p>Once needs are determined, a strategy should be developed and then a terms of reference can be finalized. Recommendations can be put forward regarding how to staff the developed terms of reference. It may be recommended that the best way is to contract the work out.</p> <p><b>Missing from John’s Proposed Terms of Reference:</b></p> <ul style="list-style-type: none"><li>• Options versus staffing, contract versus full-time/part-time.</li><li>• Implementation plan (ie. what to do first) of initial tasks for the first year.</li></ul> <p>It is up to board members to communicate with their parties.</p> <p>Once the terms of reference are finalized, a request for proposal could be developed. Any bidders could request the terms of reference.</p> <p>There are 7 months wages budgeted for an additional staff person for communications.</p>	<p>board members and will finish working with the rest of the board.</p> <p>Individual board members need to review the terms of reference prior to the September meeting. At the September meeting any changes will be voted on and the terms of reference will be finalized.</p>
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	<p><b>The Importance of EMAB Communication</b>                  A key element of EMAB is its link to the communities.</p> <p>EMAB must ensure that relevant information is communicated to the communities and that in return the communities concerns are brought forward.</p> <p>It must be clearly identified that board members are not responsible for communicating for the regulatory authorities.</p> <p>EMAB’s consultation process needs to be developed.</p> <p>Plain language must be an integrated part of the communications strategy.</p> <p>Community participation should be promoted in all monitoring programs.</p>	
<p>Review Documents/Letters prepared as action items from June 11-13 and 25, 26 board meeting.</p>	<p><b>DDMI Blasting Effects Mitigation Plan</b>                  DDMI has to decide how to monitor effects of blasting and there is an opportunity for EMAB to be a part of the development of the plan. EMAB was invited to identify a representative for the September 18<sup>th</sup> Blasting Study Steering Committee Meeting.</p> <p>This is one of the issues the Kitikmeot people were interested in.</p> <p>Floyd volunteered to attend if no-one else is able to attend the meeting.</p> <p><b>North Inlet Drawdown Plan</b>                  There were no comments regarding the review of this document.</p>	<p>A memo must be sent out to EMAB in order to identify someone to provide interest in being a representative for the September 18<sup>th</sup> Blasting Study Steering Committee Meeting.</p>

	<p><b>Study Design – A154 Fish Salvage</b> There were no comments regarding the review of this document.</p> <p><b>Reclamation Research Plan</b> Hold off on this and look at the reclamation plan. EMAB has additional interest in.</p> <p><b>Revised Slimy Sculpin Report</b> It is questionable whether or not EMAB’s comments were incorporated.</p> <p><b>Proposed Approach of Blasting Effects</b> No comment at this time.</p>	<p>Board will review and comment on the reclamation plan for the September meeting.</p> <p>Include EMAB’s comments on the Revised Slimy Sculpin Report.</p>
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**Meeting adjourned at 7:50 pm**

**DRAFT**  
**EMAB Board Meeting Minutes**  
**August 15<sup>th</sup>, 2002**  
**Old Fort Rae, NT**

**Present:**

Robert Turner, Chair, North Slave Metis Alliance  
 Floyd Adlem, Vice-chair, Government of Canada  
 Erik Madsen, DDMI Diamond Mines Inc.  
 Florence Catholique, Lutsel K’e Dene First Nation  
 Lawrence Goulet, Yellowknives Dene First Nation

**Staff:**

Kirstie Simpson, Executive Director, EMAB  
 Lisa Best, GeoNorth (minutes)

**Absent:**

Doug Doan, Secretary-Treasurer, Government of the Northwest Territories  
 Alex (Sandy) Buchan, Kitikmeot Inuit Association  
 Johnny Weyallon, Dogrib Treaty 11 Council  
 Paul Partridge, Government of Nunavut

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Meeting called to order 9:00 am

Opening by Bob Turner.

Agenda Item	Discussion / Recommendation	Action
Review of Documents/ Letters	<p><b>Letter Sent by EMAB                      To DFO Re: June 28<sup>th</sup> Fish Report</b></p> <p>There has been no response from DFO as of yet, regarding this letter.</p> <p>The implications of the statement under summary comments in the letter: “We would agree with the consultant’s analysis that any method used to achieve habitat modifications that resulted in potential permafrost degradation would be a “fatal flaw” in design”, were discussed.</p> <p>EMAB indicated that they were not keen</p>	



<p>Review of Documents/ Letters Continued...</p>	<p>on disturbing pristine habitat in order to “create” habitat to meet the principles of the “no net loss” plan as a requirement of DDMI’s Fisheries Authorization. The application of the No Net Loss principle in the North has been identified as a concern in dealing with the fish and fish habitat management needs in the Lac de Gras area.</p> <p>Three lakes will be affected.</p> <p>What happens to EMAB’s request that those lakes be left untouched?</p> <p>EMAB has questioned the logic in touching pristine lakes for habitat compensation.</p> <p>As of yet, DDMI has not had any kind of indication from DFO not to continue as planned. DFO has not yet passed on EMAB’s concerns.</p> <p>DFO has verbally agreed that the guideline and the use of inland lakes is more applicable in Ontario. There is no point in disturbing more land than necessary.</p> <p>It should be made clear, with reference to that specific guideline, that the guideline should be updated with respect to northern applicability. The policy does not really apply in the north.</p> <p>DFO has until the 28<sup>th</sup> of August to reply to EMAB’s letter (60 days). EMAB should wait to give DFO a chance to respond. This issue can be brought forward in the September meeting.</p> <p><b>Letter Sent by EMAB To DDMI/DFO Re: June 25<sup>th</sup> Fish Recommendations</b></p>	<p>Executive Director will draft a letter for the September meeting to the DFO minister, making it clear that the guideline (No Net Loss Plan) should be updated to apply to the North.</p> <p>The letter can be sent out depending upon DFO’s reply.</p>
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<p>Review of Documents/ Letters Continued...</p>	<p>Due to lack of staff in the DFO office, DDMI has not yet had the opportunity to discuss the recommendations with DFO.</p> <p><b>Letter Sent by EMAB To MVLWB July 10<sup>th</sup> Re: AEMP</b></p> <p>There has not been a response to this letter as of yet. The MVLWB has sixty days, until September 10<sup>th</sup> to respond.</p> <p>Only recommendations require sixty days, when letters are sent – what is the timeframe for response?</p> <p>This letter is a type of recommendation.</p> <p>Three quarters of the letters sent to the MVLWB have received no response.</p> <p>It was suggested that if EMAB desires a definite response, to write letters in the future as recommendations.</p> <p>Lutsel K’e has in the past has had differences with the MVLWB regarding whether or not the MVLWB are bound by the EA. The MVLWB have stated that because of this the have no power for enforcement.</p> <p>It was suggested that a legal person review the EA, to get a legal opinion on whether or not as a regulatory agency the MVLWB are legally bound to respond to EMAB. If MVLWB is not legally bound to EMAB, they don’t have to respond to letters. There is no point in sending letters that will not be responded to. If MVLWB are legally bound, then EMAB could quote a legal opinion and the EA to them. The MVLWB reports directly to the minister of DIAND. Perhaps EMAB can take this issue up with the minister of DIAND.</p>	<p>Before getting a legal opinion, Floyd, Bob and Doug (the Executive Committee) should meet with Bob Wooley of the MVLWB to introduce themselves and bring copies of the letters and bring up the issue of</p>
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<p>Review of Documents/ Letters Continued...</p>	<p>EMAB needs to clarify this issue with the MVLWB.</p> <p><b>Letter Sent by EMAB Letter to Legal firms, June 28<sup>th</sup></b> This letter stated that EMAB chose Marshall and Company for legal council.</p>	<p>response time. Ie. letter versus recommendations and expected time-frames etc. Wait for response by September 10<sup>th</sup> before taking further action.</p>
<p>Draft Letters for Board Review</p>	<p><b>DRAFT Letter for Board Review Letter to DFO from EMAB Re: Communication</b></p> <p><u>Edits to be made to the letter:</u></p> <ul style="list-style-type: none"> <li>• <i>Add in a new date</i></li> <li>• <i>Remove from the second paragraph... “If EMAB can be of assistance to you in designing such a consultation strategy such that it best meets the needs of the Aboriginal Peoples, we would be happy to discuss that with you.” And add... “EMAB recommends that DFO continue to implement and strive to improve your consultation process, in cooperation with the aboriginal peoples.”</i></li> <li>• <i>Remove from the third paragraph... “As above, if DFO would like EMAB to provide assistance in the design of your consultation process we would be happy to help, but it is not our role to do your consultation for you.”</i></li> </ul> <p>The purpose of this letter was to communicate to DFO that EMAB is not responsible for communicating with the aboriginal communities on DFO’s behalf.</p>	<p>Have a board meeting and invite all the regulatory authorities to talk</p>

<p>Draft Letters for Board Review Continued...</p>	<p>It is not acceptable for regulatory authorities/government to pass off their responsibilities onto EMAB.</p> <p>It was suggested that this letter be altered to go to all government departments/regulatory authorities with time-sensitive consultation obligations.</p> <p>Another option would be to meet with each regulatory authority in the north, quote the agreement and go through consultation policies in order to start a relationship.</p> <p>Another option would be to have a workshop with concerned parties present and work out the problems revolving around the lack of sharing between departments.</p> <p>What is the purpose of the meeting?</p> <ul style="list-style-type: none"> <li>• Discuss and explain the Environmental Agreement – have a brief presentation with an easily understandable flow chart</li> <li>• Discuss consultation issues</li> </ul> <p>The following people should be invited:</p> <ul style="list-style-type: none"> <li>• Dave Milburn of Water Resources, DIAND; Brenda Becker of Lands, DIAND; Julie Dahl of DFO; Steve Harbicht of EC; Ray Case of GNWT; MVLWB; NRCan; Vern Christenson (as an observer) of EIRB; George Lowe of ???</li> </ul> <p>If the communication problem that EMAB has identified with the regulatory authorities is due to lack of sufficient staffing, EMAB can recommend that there be more staff members.</p>	<p>about the environmental agreement and communication strategies and communicate that EMAB is not to be confused as a tool for consultation. This meeting could be set up for a half day session for the morning of September 25<sup>th</sup>.</p>
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**Break – 10:00 am**

**Reconvene – 10:25 am**

<p>Draft Letters for Board Review Continued...</p>	<p><b>DRAFT Letter for Board Review Letter to MVLWB from EMAB re: Winter Road</b></p> <p>There are no comments on this letter to the MVLWB.</p> <p>Executive Director called the MVLWB and asked them about timing and asked that EMAB be put on the distribution so that EMAB will receive winter road reports.</p> <p>Brenda Kusak from DDMI and Chuck Busak from BHP (on the joint winter road committee), visited the EMAB office to speak about the process regarding permitting and explained that permitting is specific to the camp.</p> <p><b>DRAFT Letter for Board Review Letter to the parties from EMAB Re: Capacity Funding</b></p> <p><b>Discussion regarding Capacity Funding Letter</b></p> <p>The Capacity Building letters should be sent as one letter.</p> <p>What is the purpose of the review?</p> <p>The reasoning behind the review of the capacity funding is to evaluate how the capacity funds of \$30,000 were used by the parties in 2002, regarding the Diavik project and determine if it has been most useful.</p> <p>From DDMI’s perspective, the review is useful with respect to accountability – that</p>	
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	<p>the money is being used for acceptable expenditures and DDMI related activities. It also helps DDMI to determine if the capacity funding could be building capacity for DDMI in other ways, perhaps used towards the TK monitoring camps.</p> <p>Is the review by the committee to be brought to the EMAB board or to be brought to DDMI? It is to be brought to the board and will help with future board budgeting.</p> <p>This is an opportunity to provide back up information to demonstrate that the money is worthwhile. It is a good opportunity to increase the efficiency of use of the money and to increase the benefit of the communities. This also acts as support for the party to use the funds, because they'll lose future funding if it is not used.</p> <p>There is \$250,000 left to do all the rest of the board business, after capacity funding is distributed. If EMAB is spending too much money on consultation then funds may be shifted appropriately.</p> <p>There should be a formally established process in order for the review to be completed by the AGM.</p> <p>Perhaps a committee should be formed.</p>	
<p>Review of Incoming Correspondence</p>	<p><b>Response from DIAVIK regarding the June 5, 2002 letter – Recommendation Pertaining to Caribou and Wildlife Monitoring</b></p> <p>The Bathurst Caribou Management Planning Committee (BCMPC) is a committee set up to develop a ten year management plan. In the last few years EMAB has been developing concerns into</p>	

	<p>a management plan. With regards to the crossing migration paths, why should EMAB send letters to RWED when RWED does not have the capacity to develop a management plan?</p> <p>Instead of submitting recommendations to RWED, EMAB should be going higher (ie. to the minister).</p> <p><b>Letter to Bob Turner from RWED Regarding the Caribou and Wildlife Monitoring Activities at the Diavik Diamond Mines Project</b>  RWED basically thanked EMAB for recommendations and stated that they fully support them and are keen to take immediate action on the recommendations.</p> <p>DDMI says they have initiated response to several of the recommendations and will give EMAB a report next month.</p> <p>When EMAB receives the revised Environmental Monitoring Program EMAB will look out for changes.</p> <p>EMAB will contract Francois Messier to review the revised Wildlife Environmental Monitoring Program (WEMP) when it is received at the end of August. For the purpose of continuity, EMAB will also ask that Francois attend the meeting.</p> <p><b>Motion #1-02-09-15</b>  Statement: Retain Francois Messier to Review the Wildlife Environmental Monitoring Program and attend meeting.  <i>Moved:</i> Floyd  <i>Seconded:</i> Florence  <i>Carried:</i> Unanimously</p> <p><b>Response to May 24<sup>th</sup> letter from Murray Swyripa of DDMI</b></p>	<p>In order to meet with RWED and DDMI to make sure that the recommendations are implemented, Executive Director will confirm that either Ann Gunn or Ray Case is available for October 24<sup>th</sup> and/or 25<sup>th</sup>.</p> <p>Executive Director will draft a contract for Francois Messier to review WEMP and ask him to attend the follow up meetings.</p>
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	<p>EMAB needs to reply back and suggest a meeting to discuss issues.</p> <p>The purpose of the workshop that got cancelled was to establish a process of how to deal with traditional knowledge and determining if the five aboriginal parties wanted to work together.</p> <p>It would be appropriate to send a letter to the parties of the communities asking if they support that concept of incorporating the objective of traditional knowledge and to include aboriginal involvement in the project as a first step.</p> <p>It was suggested that Bob visit the parties and promote the idea of aboriginal cooperation.</p> <p>From DDMI's perspective, in the future traditional knowledge camp, if the five parties can work together and take on projects together, it will be less expensive. It would be a good idea to talk to chiefs and promote idea of a TK camp. DDMI would like to see people working together.</p> <p>Once the letter is written, Bob will find out when the chiefs are in Yellowknife or if they'd prefer to meet in their own communities.</p>	<p>Bob will work on a plan to visit chiefs and members of the communities and report to the next meeting with a plan to do this. Bob can write a letter to the parties for preparing to meet to give plenty of advance notice.</p> <p>The title "Traditional Knowledge Workshop" is misleading. It should be titled "Traditional Knowledge Strategy". EMAB will relook at the terms of reference for the workshop and make sure they are consistent with the objectives discussed.</p>
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	<p><b>June 28<sup>th</sup> letter from Gord Macdonald Re: A154 Dike Fish Salvage Program Design</b></p> <p>EMAB’s letter went to DFO and the same day DFO’s letter was received by EMAB. Therefore EMAB’s concerns were not incorporated into this letter of response.</p> <p>Issue might be if it is at all a response to our recommendations, then we would like the people we’ve made recommendations to, to know what the response is.</p> <p><b>Discussion Regarding Fish Tasting</b> Everything is being finalized for the fish tasting. Everyone will stay at the North Camp. DDMI will set up the fish tasting station. Everything is planned for August 27<sup>th</sup>. A record sheet with information and a biologist will be available to assist with the information collected for the forms. There are forms about fish quality to be filled out for each fish. There are various questions, for example what the fish looks like during the cooking process and for any observations during eating.</p> <p>There is also a waiver attached to the form to release liability so that participants are aware of the risks of flying, boating etcetera in order to make it clear EMAB is not covered under DDMI’s insurance.</p> <p>Does the board have insurance for board members on outings? Presently, EMAB just has an inspector liability insurance policy.</p> <p>EMAB needs to enter a more advanced insurance policy.</p> <p>EMAB needs to know what individual board members need for coverage.</p>	<p>This letter was copied to EMAB but is missing a distribution list. Executive Director will check page one of the fax that may have had one.</p> <p>The office will investigate the insurance coverage of the board and report to the Executive Director for the next board meeting.</p>
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	<p>EMAB is not covered as a board and should be.</p> <p>People invited to attend the fish tasting are as follows:  <i>Yellowknives Dene First Nation</i> - Freddy Martin, Noel Crookedhand, Modeste Sangris, Adeline Mackenzie  <i>Dogrib Treaty 11 Council</i> - John Weyallon, Joe Migwi , Bobby Drybones, fourth?  <i>Lutsel K'e Dene First Nation</i> - Madeline Drybones, Florence Catholique, Ernest Bouchen, Bradley Abel  <i>Kitikmeot Inuit Association</i> - Miranda Atatahok, Allen Niptanatiak , Mona Etokok, Jimmy Hanak  <i>North Slave Metis Alliance</i> - Bob Turner, Alice Lafferty, Charlene Paul, Ernie Camsell</p> <p>The people invited were supposed to cover the categories of youth, elder, fisherman and female.</p> <p>Year to year things associated with the palatability testing should be kept constant. For example the study area, wood used for cooking should be the same every year.</p>	
<p>Review of Agenda for the AGM and September board meeting</p>	<p><b>Annual General Meeting (AGM)</b>                  The AGM is scheduled for the 23<sup>rd</sup> of September.</p> <p><b>Public Meeting for AGM</b>                  The museum should be booked for the public meeting from 7:30 pm to 9:30 pm on September 23<sup>rd</sup>. Details can be left on the agenda for the AGM and the executive can finish discussion about public meeting at the AGM.</p> <p>Parties are welcome to come to</p>	<p>Book museum for a public meeting with representatives/pre senters from DDMI and EMAB with a questions and answer period for September 23<sup>rd</sup> (the day of the AGM)</p>

	<p>Yellowknife for the AGM if they choose.</p> <p>September 24<sup>th</sup> would be a good date for the fish follow up.</p> <p>The Wildlife meeting should be switched to October.</p> <p>Regulatory Authorities will be invited for discussions, the morning of September 25<sup>th</sup>.</p>	
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**Meeting Adjourned 12:00 pm**

An in camera session with the Environmental Monitoring Advisory Board took place in the afternoon of August 15<sup>th</sup>, 2002.