

DRAFT
EMAB ANNUAL GENERAL MEETING Minutes
September 23, 2002
Yellowknife, NT

Board Members:

Robert Turner, Chair, North Slave Metis Alliance
Floyd Adlem, Vice-chair, Government of Canada
Doug Doan, Secretary-Treasurer, Government of the Northwest Territories
Erik Madsen, Diavik Diamond Mines Incorporated
Florence Catholique, Lutsel K'e Dene First Nation
Lawrence Goulet, Yellowknives Dene First Nation
John Morrison, Government of Nunavut (alternate)
Jane McMullen, Government of the Northwest Territories (alternate)
Johnny Weyallon, Dogrib Treaty 11 Council

Guests:

Murray Swyripa, DDMI Diamond Mines Inc.
Brenda Kusak, DDMI Diamond Mines Inc.

Resource People:

Eric Yaxley, Department of Indian Affairs and Northern Development
Chuck Jeffreys, Michael Odell & Associates Chartered Accountants

Support Staff:

Hal Mills, GeoNorth Limited (facilitator)
Lisa Best, GeoNorth Limited (minute taker)

Absent:

Kitikmeot Inuit Association

Opening by Bob Turner at 9:10 am.

Opening Prayer by Florence Catholique.

Introductions by Bob Turner.

| Agenda Item | Discussion / Recommendation | Action |
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| Announcement of Resignation | Alex Buchan of the Kitikmeot Inuit Association has been appointed Senior Advisory Officer (SAO) for the Hamlet of Kugluktuk. Alex has resigned (effective immediately) due to a busy schedule. | |

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| <p>Approval of Agenda for the Annual General Meeting (AGM)</p> | <p>It was noted that, due to Section 10 in the Environmental Agreement (EA), at each AGM the appointment of auditors for the new year should take place. Therefore the agenda should be amended.</p> <p>Motion #1-02-09-23 To accept agenda as amended. <i>Moved:</i> Floyd Adlem <i>Seconded:</i> Erik Madsen <i>Carried:</i> Unanimously</p> | |
| <p>Chairman's Report</p> | <p>The Chair made a statement regarding the past years challenges and accomplishments and opened the floor for discussion.</p> <p>The Vice-chair commented that EMAB would continue to be busy in the following year, as construction winds down and production moves forward at Diavik Diamond Mines Incorporated (DDMI).</p> <p>In response to the question of whether EMAB could make any functional changes or improvements for the coming year, a board member mentioned that EMAB should work on improved communication with the communities.</p> <p>It was noted that the implementation of a good communication strategy, currently being developed, would be key with respect to improving communication with the communities.</p> | |

Break – 9:35 am

Reconvene – 9:45 am

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| <p>Financial Report/Audit</p> | <p>Chuck Jeffreys of Michael Odell & Associates presented the financial report/audit. It was proclaimed a clean audit report.</p> <p>Mr. Jeffreys made special note of the following:</p> <p>Some of the \$40,000 worth of capital assets, that are available for use for things like office furnishings and equipment, is shared with the Independent Environmental Monitoring Agency (IEMA).</p> <p>There was a significant cost of \$78,000 covering a time period of about five months during start-up, attributed to GeoNorth services. Now that EMAB is up and running – this cost may be reduced.</p> <p>There were some recoverable costs of approximately \$900 that refer to costs that may be repossessed. One example is a bill that was paid twice, another refers to things like hotel telephone calls by board members that may be paid back to EMAB.</p> <p>In order to avoid the above problem, one noted recommendation, by Michael Odell & Associates, was to have a way of “stamping” or canceling out original invoices/documents.</p> <p><i>Question to Mr. Jeffreys:</i> Are there detailed breakdowns of capacity funding? <i>Answer:</i> Expenditures have been detailed to the EMAB Executive and have been approved.</p> <p>The Chair stated that there is a plan for the development of a committee to determine</p> | |
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| | <p>whether or not the capacity funding report fulfilled the requirements.</p> <p>Motion #2-02-09-23 Approve financial statement as presented by the auditor of Michael Odell & Associates. <i>Moved:</i> Doug Doan <i>Seconded:</i> Johnny Weyallon <i>Carried:</i> Unanimously</p> | |
| <p>Appointment of Auditor</p> | <p>Motion #3-02-09-23 Reappoint Michael Odell & Associates Chartered Accountants for year 2002/2003. <i>Moved:</i> Doug Doan <i>Seconded:</i> Florence Catholique <i>Carried:</i> Unanimously</p> | |
| <p>Other Business</p> | <p>It was proposed by a board member that regular financial statements as part of budget tracking would be helpful.</p> <p><i>Question to Chair:</i> What is capacity funding intended for? <i>Answer:</i> Capacity funding is intended to provide resources to assist party representative board members with their party communications. There is a motion as to how it can be used. Each party has provided a written report as to how the funding was utilized last year.</p> <p><i>Following Comment:</i> The motion that previously defined uses for capacity funding should be made available for discussions on the September 25th, 2002 agenda.</p> | |

Break – 10:30 pm

Reconvene – 10:45 pm

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| <p>Election of Officers</p> | <p>Hal Mills facilitated the election of officers adhering to Section 4 of the Environmental Agreement. Hal read aloud Section 7e of the Environmental Agreement that describes the tasks of the individual positions of Chair, Vice-Chair and Secretary-Treasurer. The following are the motions passed during the elections.</p> <p>Motion #4-02-09-23 Nomination of Bob Turner for Chair. <i>Moved:</i> Floyd Adlem <i>Seconded:</i> Doug Doan</p> <p>Motion #5-02-09-23 Nomination of Florence Catholique for Chair. <i>Moved:</i> Johnny Weyallon <i>Seconded:</i> Lawrence Goulet</p> <p>Motion #6-02-09-23 Cease nominations. Motion a vote. <i>Moved:</i> Floyd Adlem <i>Seconded:</i> Doug Doan <i>Carried:</i> Unanimously</p> <p>By show of hands the vote was in favor of Bob Turner for the position of Chair for the year 2002/2003.</p> <p>Motion #7-02-09-23 Nomination of Floyd Adlem for Vice-Chair. <i>Moved:</i> Bob Turner <i>Seconded:</i> Doug Doan</p> <p>Motion #8-02-09-23 Nomination of Florence Catholique for Vice-Chair. <i>Moved:</i> Johnny Weyallon <i>Seconded:</i> Lawrence Goulet</p> <p>Motion #9-02-09-23</p> | |
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| | <p>Cease nominations. Motion a vote. <i>Moved:</i> Bob Turner <i>Seconded:</i> Erik Madsen <i>Carried:</i> Unanimously</p> <p>By show of hands the vote was in favor of Floyd Adlem for the position of Vice-Chair for the year 2002/2003.</p> <p>Motion #10-02-09-23 Nomination of Doug Doan for Secretary-Treasurer. <i>Moved:</i> Bob Turner <i>Seconded:</i> Florence Catholique</p> <p>Motion #11-02-09-23 Cease nominations. <i>Moved:</i> Floyd Adlem <i>Seconded:</i> Erik Madsen <i>Carried:</i> Unanimously</p> <p>Hal Mills turned things back over to Bob Turner as the re-elected Chair.</p> <p>The Chair, Vice-Chair and Secretary-Treasurer made brief statement with respect to the re-election.</p> <p><i>Question to EMAB:</i> Has the board dealt with the issue of one seat or two seats open to public? <i>Answer:</i> That issue came up earlier in the term; EMAB didn't feel it was a priority to pursue additional board members. If there is perception that the board is lacking in specific areas, it is the responsibility of the parties that signed the Environmental Agreement (Section 4.5c), to suggest a requirement for additional seats.</p> <p><i>Following Comment:</i> Prior to the next AGM, an evaluation should be conducted to determine if there is requirement for additional board members.</p> | |
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| | <p>The issue of replacing the executive director indirectly or directly was raised and would be discussed later in the agenda while reviewing the Terms of Reference for the Communications Specialist. Appointing another board member could be part of the solution with respect to task delegation (eg. appointing a board member with communications skills).</p> <p>There was a short, discussion of events to occur at the public meeting that evening.</p> <p>Motion #12-02-09-23 Adjourn the meeting. <i>Moved:</i> Floyd Adlem <i>Seconded:</i> John Morrison <i>Carried:</i> Unanimously</p> | |
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Meeting adjourned at 11:10 am.