



Minutes
February 21-23, 2012
Diavik Site

Present:

Doug Crossley, Chair, Kitikmeot Inuit Association
Floyd Adlem, Secretary Treasurer, Canada
Paul Mackenzie, Yellowknives Dene First Nation
Charlie Catholique, Lutsel K'e Dene First Nation
Sue Enge, alternate, North Slave Metis Alliance
Seth Bohnet, alternate, Diavik

Call in:

Steve Ellis, alternate, Environment & Natural Resources, GNWT

Staff:

Mark Fenwick, Executive Director
Michele LeTourneau, Communications
Martha Kodzin, Administrative Assistant

Day 1 - Tuesday, 21

From 7:00 a.m. to 1:00 p.m., Board members and staff travelled to the Diavik site and were familiarized with site rules.

Meeting started at 1:00 pm.

Opening prayer: Charlie Catholique

Item 1: Approval of agenda and minutes.

Motion:

Approve Agenda as presented.

Moved: Floyd Adlem

Second: Seth Bohnet

Carried: Unanimous

Minutes deferred to next meeting.

Email motion read into the record: Email Resolution - January 11, 2012
Approve TOR for TK/IQ Workshop

Motion:

Approve TOR for the TK/IQ workshop on Caribou Behaviour Monitoring to be held in March 2012.

Moved: Steve Ellis

Seconded: Colleen English

VOTING	For	Against
Doug Crossley	<u>X</u>	_____
Floyd Adlem	<u>X</u>	_____
Napolean Mackenzie	_____	_____
Charlie Catholique	_____	_____
Sheryl Grieve	_____	<u>X</u>
Steve Ellis	<u>X</u>	_____
Ted Blondin	_____	_____
Colleen English	<u>X</u>	_____

Item 2: Business rules

Discussion on Diavik's and EMAB's versions of possible business rules.

Discussion to wrap up on final day of meeting.

Item 3: Capacity Funding/Assisting Communities

Discussion.

The discussion paper can be used as a tool in strategic planning.

Item 4: Use of TK Panel for 2012-2013

1. Revising the Terms of Reference for a TK/IQ Panel approved in 2003.

Discussion.

ACTION: Staff to capture the details of the structure of March 14-15's TK Panel session and use this information to revise the ToR.

ACTION: Staff to review the report from the TK Panel Workshop held in May 2011 to see if there is anything relevant that can help develop the ToR.

2. Scheduled and regular use of TK Panel

To be discussed during Item 13: Board calendar.

Day 2 - Wednesday, 22

Item 5: AEMP Update

1. Design 3.0 workshop verbal report/ Diavik responses to EMAB comments

Staff notes that the WLWB was happy with the result of the workshop and will likely continue using this commenting format in future revision processes.

EMAB staff thought the process worked very well both as a learning experience and as a time-saving method. Airing question and comments as a group saved a lot of individual back and forth through email.

2. TK/IQ (TEK) (including a revamp of Fish Palatability)

ACTION: EMAB will henceforth use the term Traditional Ecological Knowledge (TEK) instead of simply Traditional Knowledge (TK) because a) this is now the term Diavik uses and b) it specifies the nature of TK and narrows the focus.

3. Security

As a result of Diavik's revised ICRP being approved by the WLWB, the security has been reassessed. (Letter in binder.)

Item 6: Office infrastructure

Information in binder. The EMAB office needs to upgrade its infrastructure (photocopy/scanner and server/computers).

Noted that when this goes out for a Request for Quotes, that ongoing IT service be included.

NSMA requests that Aboriginal companies be given preference. Staff to follow this up by investigating if there are any such Aboriginal companies.

Motion:

Approve a budget of up to \$15,000 to upgrade office infrastructure.

Moved: Sue Enge

Second: Charlie Catholique

Carried

Item 9: AQMP update

David Wells, Superintendent for Environment, Diavik.

In November, Diavik received the report from Golder Associates, Diavik reviewed the model and are still waiting on the final document. Once received, Diavik will review it with ENR and Environment Canada.

Diavik hopes that they will have an air quality program document for review (by EMAB and others) by May.

A short review of ongoing wildlife monitoring was followed by an update on the grizzly monitoring situation. Diavik is still waiting for a written reply from ENR, as is EMAB.

Item 7: Community-Based Monitoring Camp

Diavik will be running the Community-Based Monitoring Camp this summer for two weeks, to work on implementing the TEK portion of the AEMP. EMAB Board members are invited to observe for a day.

Doug, Paul, Charlie, and Sue, as well as the three EMAB staff are interested.

Item 8: Strategic Planning discussion

Information in binder.

The hiring of a facilitator for the strategic planning was discussed. Floyd mentioned trying to get an AANDC employee that was trained in facilitating. It was decided that Floyd would contact AANDC to try and obtain the use of their employee as a facilitator, failing this a RFP would be sent out.

ACTION: Floyd will look into the possibility of an AANDC employee, trained in facilitating, providing EMAB with this service

ACTION: Send a link to the current Strategic Plan to the board.

ACTION: For the AEMP/WMP EMAB meeting in May, engage our experts for an extra day prior so that members can understand the programs and reports more deeply.

Item 10: Wildlife update

1. Diavik response to EMAB (MSES) review (In binder.)
2. Follow-up on grizzly?

ACTION: Follow up on EMAB's grizzly letter to ENR, by telephone call.

Item 11: Miscellany

AANDC initiative: in binder.

Diavik funding: Diavik delivered the annual cheque shortly after February 1st.

Martha's course: Martha attended and completed her payroll course. Payroll will be done in-office as of April 1.

12:00-1:00 Lunch

Item 12: Site tour

The Board toured the Diavik site, including the location of a future windmill, a visit inside the water treatment plant, the PKC, both pits and various other locations at the site.

Day 3 -Thursday, 23

Item 2: Business rules, con't

Discussion on business rules continues.

NSMA has comments to bring to the table. The Board tries to incorporate these, by changing one line.

Motion:
Approve the EMAB draft of business rules.
Moved: Floyd Adlem
Second: Seth Bohnet

NSMA disagrees that the change reflects the NSMA comment.

It is noted that these business rules have been in circulation for several months and that everyone had ample time to comment up to this point. This is something that needs to be dealt with.

Motion:
Table the motion to approve the
Moved: Floyd Adlem
Second Sue Enge

Item 13: Board calendar for 2012-2013

See below.

Item 14: Reports

Financial Statement

In binder. The format was different this time around because no one in the office knew what the previous Executive Director did. That will be rectified in the coming weeks.

Outstanding action items

In binder.

ACTION: Check in with IEMA about workshop opportunities for Board members.

ACTION: Add DCAB to the next agenda.

ACTION: Look into the action item about “Financial Procedures”

ACTION: Look into whether or not all current Board members have signed a “Conflict of Interest” form.

Communication update

Communication Coordinator requests that the Annual report budget (\$12,000.00) be reinstated.

After the TK Panel Session In March, all communications materials and tools will be re-done. Planning for October/November and February/March community updates will begin, as will the writing of the annual report.

Seth asked to see break down of expenses for annual report.

Members' reports

Diavik: Diavik will be visiting the four Tlicho communities next week. There is a winter road committee tour coming up in mid-March.

Canada: Will check on Ted Blondin tomorrow.

YKDFN: The next Chief and Council meeting will be next week and EMAB will be on the agenda.

KIA: Doug his working with Luigi on TK Panel names.

Motion:

Adjourn

Moved: Seth

Closing prayer: Paul Mackenzie

Meeting finished at 12:00.