

Environmental Monitoring Advisory Board

Annual General Meeting – September 8, 2016

EMAB Boardroom – 50/50 Mini Mall, Yellowknife, NT – 9:00 a.m.

DRAFT Minutes

Present:

| | |
|---------------------------------------|-----------------------------------|
| Arnold Enge, <i>Chair</i> | North Slave Metis Alliance |
| Charlie Catholique, <i>Vice Chair</i> | Lutsel K'e Dene First Nation |
| Sean Richardson, <i>Director</i> | Tlicho Government |
| Jack Kaniak, <i>Director</i> | Kitikmeot Inuit Association |
| Napoleon Mackenzie, <i>Director</i> | Yellowknives Dene First Nation |
| Gord Macdonald, <i>Director</i> | Diavik Diamond Mines Incorporated |

Absent:

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| Julian Kanigan, <i>Secretary-Treasurer</i> | Government of the Northwest Territories |
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Staff:

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| John McCullum, <i>Executive Director</i> | Environmental Monitoring Advisory Board |
| Allison Rodvang, <i>Env. Specialist</i> | Environmental Monitoring Advisory Board |

Guest:

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|-------------------------------|--|
| Kate Witherly, <i>Manager</i> | Government of the NWT, ENR |
| Monica Wendt | Government of the NWT, ENR |
| Alex Power | Yellowknives Dene First Nation |
| Jennifer O'Neill | Indigenous and Northern Affairs Canada |
| Zabey Nevitt | Tlicho Government |
| William Mantla | Tlicho Government |
| John Laratta | Crowe Mackay |

| Agenda Item | Discussion | Motions/Action |
|-------------|---|----------------|
| 1) | The Chairman called the meeting to order at 9:05 a.m. | |
| 2) | <p>Remarks from the Chair</p> <p>Charlie Catholique, Vice-Chair, opened the meeting with a welcome to the invited guests and Board of Directors to the Environmental Monitoring Advisory Board Annual General Meeting, and called for a moment of silent reflection.</p> <p>ED noted that Annual Report is not available for circulation as Board Members have not yet approved the text.</p> <p>Agreed to postpone the Chair's remarks until the Chair arrived.</p> | |

3) Introductions and comments from the Parties

The Vice Chair asked participants to introduce themselves and invited any comments.

Kate is Manager of the EA Group at ENR.

Monica is Environmental Assessment Analyst at ENR.

Alex is the Regulatory and Research Specialist of Department of Land & Environment at YKDFN

Jennifer O’Neill is Senior Implementation Negotiator with Indigenous and Northern Affairs Canada

Zabey Nevitt is Special Advisor to the Tlicho Government

GNWT – no comment.

Diavik – 2016 saw a refreshed EMAB from Diavik’s perspective. EMAB engaged well with Diavik and seemed helpful to communities. EMAB should be commended for efficiency and effectiveness over the last 12 months.

YKDFN – EMAB has done a good job on a meager budget. YKDFN would like to see EMAB undertake more reviews, with greater detail, but that is hard to do with the current budget.

Diavik – asked where Parties stand on the initiative to amend the Environmental Agreement.

YKDFN – there had been discussion of restructuring EMAB, but this is no longer active.

Tlicho Government – Tlicho had a discussion with Diavik a few months ago and decided that EMAB will be as successful as the people that are appointed, the budget provided and the level of cooperation among members. Changing the structure of EMAB won’t necessarily mean it will be more successful. Parties have the right to appoint whoever they want to the board; these could be science-based appointments, community-based appointments or other. Perhaps there is a way to create a more certain funding formula and this might require changes to the Environmental Agreement (EA). They would be happy to consider proposals from others.

YKDFN – relies heavily on EMAB’s technical reviews.

Vice-Chair notes EMAB’s site visit the previous day. He is happy to see what Diavik is planning with the sloping and smoothing of the NCRP.

Chair Remarks

The last 12 months have been challenging, but EMAB is in a good place now to review environmental management plans and monitoring reports. EMAB is trying to provide advice to Party environmental managers, and NSMA is willing to accept recommendations from EMAB. Hope that Party environmental departments are re-engaging with staff and the board.

4) Approval of the Agenda

The 2016 AGM Agenda was presented.

Motion: *To approve the agenda for the 2016 AGM as presented.*

Moved: Gord Macdonald

Seconded: Sean Richardson

Motion carried.

5) Conflict of Interest

No conflicts declared.

6) Approval of Minutes

The minutes for the December 2, 2015 Annual General Meeting were presented.

Correct Ginger Stone to Ginger Gibson.

Motion: *To approve the December 2, 2015 minutes of the Annual General Meeting as amended.*

Moved: Sean Richardson

Seconded: Gord Macdonald

Motion carried.

7) March 31, 2016 – Audited Financial Statements

John Laratta presented the audited financial statements for 2015-16. The report included 2016 Financial Highlights regarding the revenues, expenditures, overall results and financial position. This was a “clean” audit. He noted some large differences in expenditure in some budget items from 2014-15 to 2015-16; this was because of a period with no staff.

The auditor suggested the following:

- Develop policy on identifying fixed assets based on purchase amount – usually \$500 to \$1000
- Implement approval process for journal entries
 - Someone other than the person who prepares the entries should sign them
 - Treasurer?
- “Cheat sheet” for coding

Motion: *To approve the audited financial statements to March 31, 2016 as presented.*

Moved: Gord Macdonald

Seconded: Sean Richardson

Motion carried.

Motion: *To reappoint Crow MacKay LLP as EMAB auditor for 2016-17.*

Moved: Sean Richardson

Seconded: Jack Kaniak

Motion carried.

Break

8) Election of Officers

The process for election of officers commenced for the positions of Chair, Vice-Chair & Secretary-Treasurer. ED took over the Chair

Motion: to open nominations for Chair

Moved: Gord Macdonald

Seconded: Charlie Catholique

Motion carried.

Arnold nominates Napoleon

Charlie nominates Napoleon

Motion: to close nominations for Chair

Moved: Sean Richardson

Seconded: Jack Kaniak

Motion carried.

Napoleon Mackenzie is now Chair of EMAB

Motion: to open nominations for Vice Chair

Moved: Sean Richardson

Seconded: Gord Macdonald

Motion carried.

Arnold nominates Charlie for Vice Chair

Motion: to close nominations for Vice Chair:

Moved: Gord Macdonald

Seconded: Jack Kaniak

Motion carried.

Charlie Catholique is Vice-Chair of EMAB

Motion: to open nominations for Secretary-Treasurer

Moved: Charlie Catholique

Seconded: Gord Macdonald

Motion carried.

Jack and Charlie nominate Julian

Motion: to close nominations for Secretary Treasurer:

Moved: Gord Macdonald

Seconded: Sean Richardson

Motion carried.

Julian Kanigan is Secretary Treasurer of EMAB

Board thanked Arnold for his work as Chair.

9) Environmental Agreement Amendment / Review

Kate Witherly updated the meeting on behalf of the GNWT.

- GNWT is amending all three Environmental Agreements (IEMA, SLEMA and EMAB) post devolution; they will deal with each EA separately
- There was some opposition originally, related to the role of INAC after the amendments
- GNWT is going to come up with a work plan and send to Parties and EMAB
- The amendment will reflect new roles of GNWT and INAC, with INAC playing a limited role
- GNWT and INAC are seeking input from Parties; all Parties must agree in order to change the EA.

Diavik asked if there will be any other changes to the EA and noted the GNWT said they would lead a review of the EA.

- The EA has never been reviewed
- Security sections are complicated

GNWT indicated that if Parties propose a review it will agree.

INAC noted that the Parties wanted INAC to continue to be involved. INAC and GNWT will work together to approach the other Parties with a proposal.

GNWT will facilitate an assessment of the EA as set out in para. 17.2 of the EA.

Kate will be away, so Monica Wendt will be the main contact for GNWT, including for any questions.

Noted that Erin Kelly is the new Deputy Minister for ENR.

Diavik recommended to review the EA.

11) Adjournment

Motion: to adjourn the 2016 AGM

Moved: Gord Macdonald

Motion carried.